



MUSIC HEROES HEALTH AND SAFETY POLICY

FOR INSTRUMENTAL TUITION IN SCHOOLS AND IN A PRIVATE SETTING (MUSIC HEROES AT HOME)

Policy Statement

To provide a safe and secure environment for students and tutors.

Procedures:

- Tutors must obtain their own Public Liability Insurance to cover business activity including teaching or mentoring in the field of music, transit thereto and therefrom, including the setting up and dismantling of equipment. CERTIFICATES TO BE SHOWN TO GAYLE AND COPIED FOR RECORDS.
- Tutors are responsible for the safe transit and use of their instruments and it is recommended that they obtain insurance for damage/loss/theft of the same.
- Tutors must ensure that any vehicle used in transit to and from the studio/schools/institutions is adequately insured.
- It is the responsibility of the school/institution to ensure that the teaching area is fit for purpose. The studio/school/institution owe a duty of care to their students.
- The tutor must ensure that the teaching area is safe, fit for purpose and provides climatic comfort. Tutors should ensure that they have adequate lighting, safe electrical equipment, adequate seating and space. If not, this should immediately be reported to the school/institution.
- Tutors are entitled to request sight of risk assessments and / or policies from the school/institution in which they are providing tuition.
- It is the tutor's responsibility to familiarise themselves with the policies and procedures of the school in which tuition is being provided; in particular health and safety, accident reporting, fire & evacuation procedures and the safeguarding policy.
- Tutors should monitor noise levels throughout their lessons.

- Drumming tutors should provide hearing protection for themselves and their students. Tutors are encouraged to arrange their own hearing health surveillance if they are concerned with their exposure levels.
- Tutors should ensure that digital pianos/ keyboards are carried in carry cases fit for purpose.
- Ukuleles should be cleaned down with antibacterials wipes in between classes.
- Tutors should not allow students to use their instruments.
- Students should have their own (appropriately sized) instruments.
- Keyboards should be wiped down with antibacterials spray or wipes.